



# The Last Home Maintenance Checklist You'll Ever Need

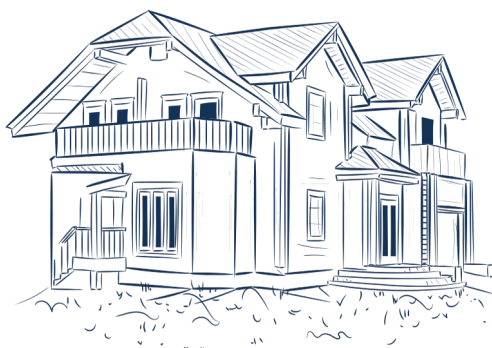
Overwhelmed with all the home maintenance tasks  
you should do to protect your biggest investment? **No worries!**  
We created the only home maintenance checklist you'll ever need.  
And we created HomeCare™ so you'll **never have to worry** about it again.



# Home Maintenance Checklist • Index

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Note: In all cases, be sure to first follow the manufacturer’s recommended instructions for maintaining your home’s systems, components, and appliances.

## **Protect Your Home. Preserve Your Investment. Simplify Homeownership.**

Your home is one of the largest investments you'll ever make, yet most homeowners don't have a system for keeping up with routine maintenance. Small issues often go unnoticed until they become expensive repairs, and important information—paint colors, appliance manuals, warranties, filter sizes, and maintenance records—ends up scattered throughout the house or lost over time.

That's why we created HomeCare.

HomeCare is more than a maintenance service. It's a complete home management program designed to help homeowners stay organized, prevent costly repairs, and maintain a detailed digital history of their home. During your first visit, we create your personalized Online Home Dashboard, where we organize everything important about your home in one secure location.

We document your home's paint colors, flooring, appliance information, warranties, owner's manuals, HVAC filter sizes, water heater details, maintenance schedules, inspection reports, repair history, photos, and much more. As the years go by, every inspection, repair, improvement, and recommendation is added to your dashboard, creating a living record of your home's care and maintenance.

Whether you're a first-time homeowner, a busy family, someone caring for aging parents, a widow or widower who simply wants a trusted professional to look after the home, or someone planning to sell in the future, HomeCare provides confidence that your home is being cared for the right way.

This guide is organized by season and provides checklists to help you keep your home in excellent condition throughout the year. You can complete these tasks yourself or let our HomeCare team handle many of them during your scheduled visits. Either way, our goal is the same—to help you protect your investment and enjoy greater peace of mind.

**Your home deserves more than repairs when something breaks. It deserves a plan to keep it running at its best.**



## Exterior Walkaround

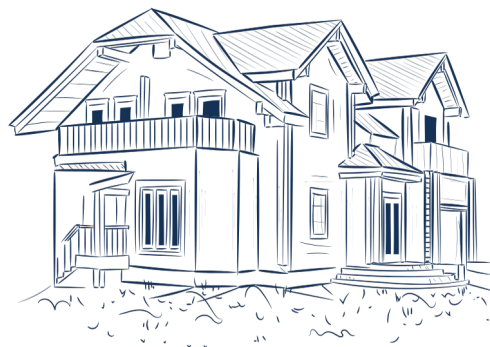
- ☐ Inspect roof from the ground for visible damage
- ☐ Inspect gutters and downspouts
- ☐ Inspect trees for potential hazard
- ☐ Inspect fencing
- ☐ Inspect decks & porches
- ☐ Inspect concrete driveway & sidewalks
- ☐ Inspect siding, soffit, fascia
- ☐ Inspect foundation & masonry
- ☐ Check for storm damage

## Interior Safety

- ☐ Test smoke detectors
- ☐ Test carbon monoxide detectors
- ☐ Replace HVAC filter
- ☐ Vacuum supply & return vents
- ☐ Run plumbing fixtures and inspect under sinks
- ☐ Check for visible plumbing leaks

## Documentation

- ☐ Update Online Home Dashboard
- ☐ Upload inspection photos
- ☐ Provide repair recommendations
- ☐ Provide repair estimates



## Interior

- ☐ Reverse ceiling fans for winter operation
- ☐ Inspect shower surrounds
- ☐ Inspect tub surrounds
- ☐ Inspect tile and grout
- ☐ Test all GFCI outlets
- ☐ Inspect washing machine hoses
- ☐ Inspect dishwasher supply and drain connections
- ☐ Inspect refrigerator water line
- ☐ Inspect refrigerator drip pan
- ☐ Inspect ice maker connections

## Quarterly Reporting

- ☐ Overall Home Health Score
- ☐ Quarterly Home Report Card
- ☐ Digital Photo Report
- ☐ Maintenance Recommendations
- ☐ Repair Budget Planning



## Exterior

- ☐ Inspect roof shingles
- ☐ Inspect drainage around foundation
- ☐ Ensure downspouts discharge properly
- ☐ Inspect window wells
- ☐ Inspect weatherstripping
- ☐ Inspect exterior caulking
- ☐ Inspect operation of windows and exterior doors
- ☐ Inspect fences
- ☐ Inspect outdoor play equipment
- ☐ Inspect sprinkler system
- ☐ Check for signs of pests
- ☐ Inspect landscaping around foundation
- ☐ Replace smoke & carbon monoxide detector batteries

## Plumbing

- ☐ Inspect drain lines
- ☐ Inspect supply lines
- ☐ Inspect bathroom exhaust fans
- ☐ Inspect kitchen exhaust fan

## Garage

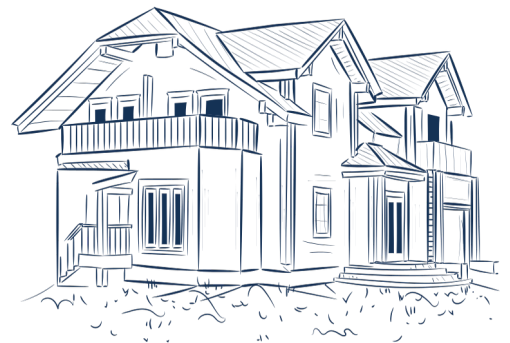
- ☐ Lubricate garage door rollers
- ☐ Lubricate hinges
- ☐ Lubricate tracks
- ☐ Lubricate garage door opener
- ☐ Test garage door safety reverse

## Attic

- ☐ Inspect attic ventilation
- ☐ Inspect visible ductwork

## Quarterly Reporting

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## Exterior

- ☐ Inspect decks
- ☐ Inspect porches
- ☐ Inspect patios
- ☐ Inspect driveways, sidewalks, and concrete for cracking
- ☐ Inspect foundation
- ☐ Inspect exterior paint condition
- ☐ Inspect siding
- ☐ Inspect exterior trim
- ☐ Inspect exterior caulking
- ☐ Inspect for wood rot

## Quarterly Reporting

- ☐ Overall Home Health Score
- ☐ Quarterly Home Report Card
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## Basement / Crawlspaces

- ☐ Inspect for moisture or standing water
- ☐ Inspect sump pump and check valve
- ☐ Inspect floor drains
- ☐ Check for signs of pests

## Garage

- ☐ Inspect for water intrusion
- ☐ Check for signs of pests
- ☐ Test garage door safety system

## Interior

- ☐ Reverse ceiling fans for summer operation



## Winter Preparation

- ☐ Shut down sprinkler system
- ☐ Drain exterior hose bibs
- ☐ Store garden hoses
- ☐ Recommend exposed pipe insulation where needed
- ☐ Cover or store outdoor furniture

## Quarterly Reporting

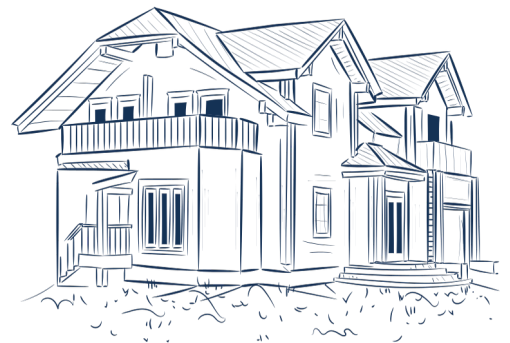
- ☐ Overall Home Health Score
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## Exterior

- ☐ Inspect roof
- ☐ Inspect gutters
- ☐ Inspect downspouts
- ☐ Inspect attic vents
- ☐ Inspect weatherstripping
- ☐ Inspect exterior caulking
- ☐ Inspect exhaust vents
- ☐ Check roof shingles
- ☐ Check for signs of pests

## Plumbing

- ☐
- ☐ Flush water heater
- ☐ Inspect water heater
- ☐ Inspect plumbing for leaks
- ☐ Inspect bathroom and kitchen exhaust fans





## Roof

- ☐ Walk roof (when safely accessible)
- ☐ Inspect flashing
- ☐ Inspect roof vents
- ☐ Inspect roof penetrations
- ☐ Photograph all findings

## Structure

- ☐ Inspect foundation
- ☐ Inspect masonry
- ☐ Inspect framing concerns
- ☐ Inspect settlement or structural movement

## Appliances

- ☐ Clean dryer vent
- ☐ Vacuum refrigerator coils
- ☐ Clean garbage disposal
- ☐ Clean oven & range
- ☐ Replace refrigerator water filter
- ☐ Clean washing machine
- ☐ Clean kitchen vent hood
- ☐ Replace vent hood filter

## Safety

- ☐ Test all GFCI outlets
- ☐ Inspect fire extinguisher (twice annually)
- ☐ Inspect water softener
- ☐ Lubricate all interior and exterior door hinges

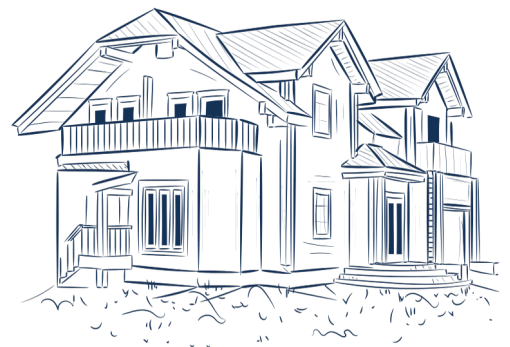
## Annual Reporting

- ☐ Overall Home Health Score
- ☐ Annual Home Report Card
- ☐ Digital Photo Report
- ☐ Maintenance Recommendations
- ☐ Repair Budget Planning



## Everything IN HomeCare™ Protect, Plus:

- ☐ Annual exterior window cleaning
- ☐ Annual interior window cleaning
- ☐ Annual gutter cleaning
- ☐ Annual dryer vent cleaning
- ☐ Annual water heater flush
- ☐ 7% discount on handyman & remodeling services



## Everything in HomeCare Protect & Plus, PLUS:

- ☐ Annual house soft washing
- ☐ Annual carpet cleaning
- ☐ Spring mulch installation (up to 10 bags included)
- ☐ Spring & Fall landscape clean-up
- ☐ Tree & shrub trimming
- ☐ 3x Monthly mowing during the growing season
- ☐ Seasonal salt application (up to 2 applications)
- ☐ Fall leaf removal
- ☐ 10% discount on handyman & remodeling services



## Join the HomeCare Program

Protect Your Home. Simplify Homeownership.

HomeCare helps you stay ahead of costly repairs through routine inspections, preventative maintenance, and organized digital records. Every visit adds to your home's Online Home Dashboard, creating a complete history of inspections, maintenance, repairs, warranties, manuals, paint colors, filter sizes, equipment information, and more—all securely stored in one place.

Whether you're a new homeowner, a busy family, a senior looking for extra peace of mind, or simply someone who wants to protect their investment, there's a HomeCare plan designed for you.

Choose Your Membership

### Protect

Everything you need to keep your home maintained with monthly visits, seasonal inspections, annual Home Health Reports, and your Online Home Dashboard.

### Plus

Includes everything in Protect, plus additional maintenance services and enhanced member benefits.

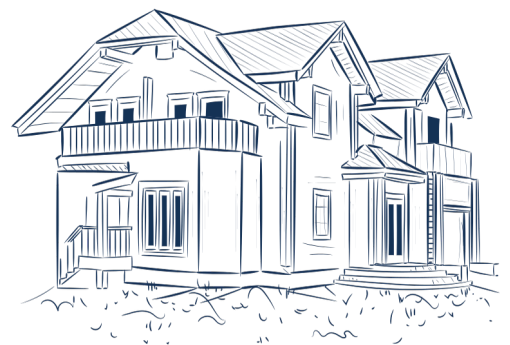
### Premier

Our complete home management membership with premium maintenance services, priority scheduling, and the highest level of care.

**Your Home Deserves a Plan.**

**Protect your investment today while building a complete digital history for tomorrow.**

**Schedule your HomeCare consultation and discover which membership is right for you.**





## The **Last** Home Maintenance Checklist You'll Ever Need

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